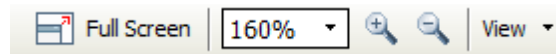
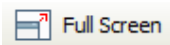


## Other Tools

All shared files, such as presentations, documents, or whiteboards, appear in the content viewer in the Meeting window. A tab at the bottom of the content viewer appears for each document, presentation or whiteboard that is being shared.



### Full screen



You can maximize the size of a page, slide, or whiteboard in the content viewer to fit your monitor's entire screen. A full-screen view replaces the normal meeting window view. You can return to a normal view at any time.

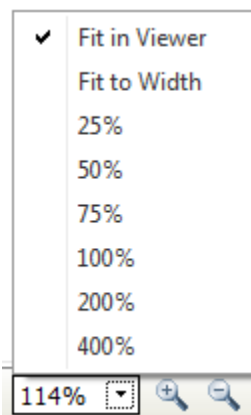
**Note:** If you display a full-screen view of a page, slide, or whiteboard, participant's screens automatically display a full-screen view as well. However, participants can control full-screen view independently in their meeting windows.

### Zoom in to or out from a page, slide, or whiteboard



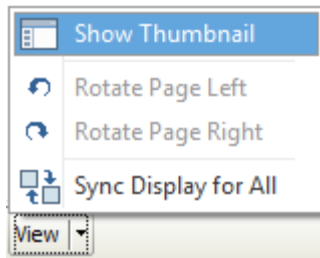
You can zoom in or out from a page, slide, or whiteboard by selecting the magnifying glasses

### Adjust the size of a page, slide, or whiteboard



You can adjust the size of a page, slide, or white board by selecting the down arrow, and then selecting the desired percentage, Fit in Viewer, or Fit to Width.

## View Thumbnails

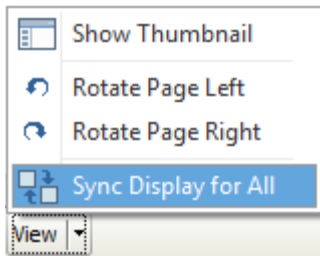


You can view thumbnails of the shared pages, slides, and whiteboards that appear in the content viewer. Thumbnails provide a fast way to locate a shared page or slide that you want to display in the content viewer. Thumbnails of all pages or slides in the selected document, presentation, or whiteboard appear in the

thumbnail viewer, in the left column.



## Sync Display for All



You can synchronize the display of a shared page, slide, or whiteboard in all participant content viewers with the display in your viewer. Once you synchronize displays, the page, slide, or whiteboard in participant content viewers appears at the same magnification as in your content viewer.