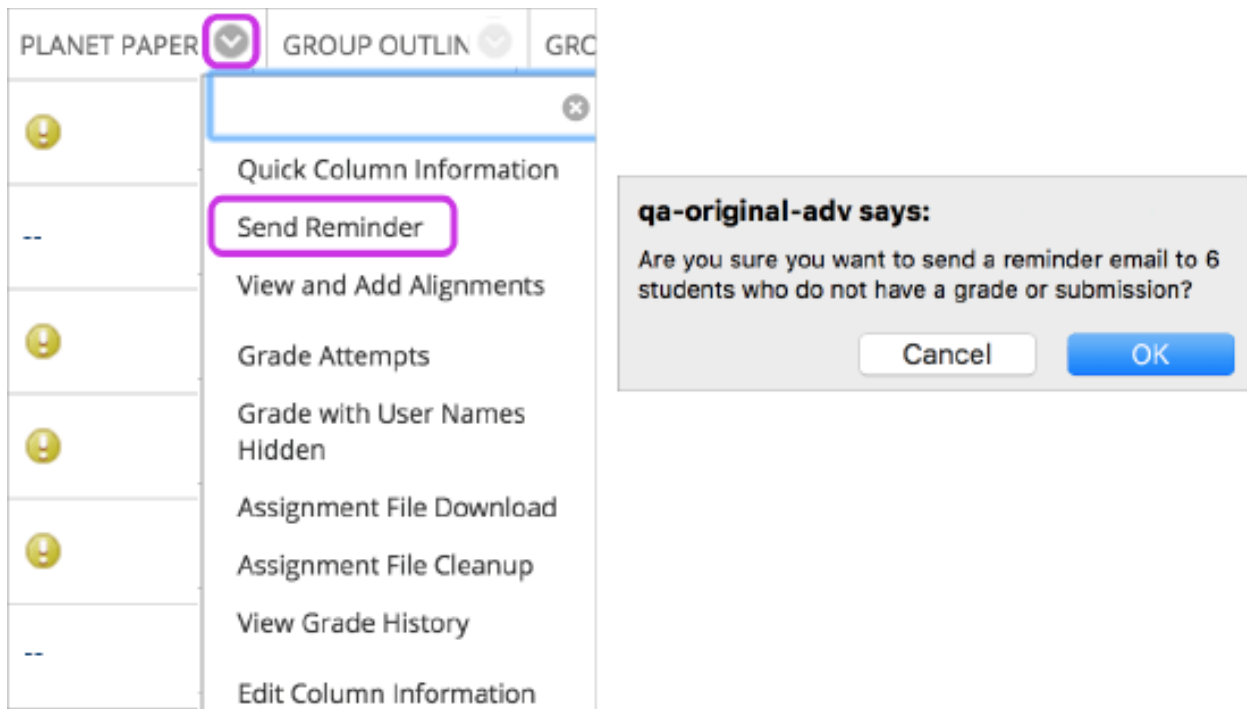


SEND REMINDERS ABOUT MISSING COURSEWORK

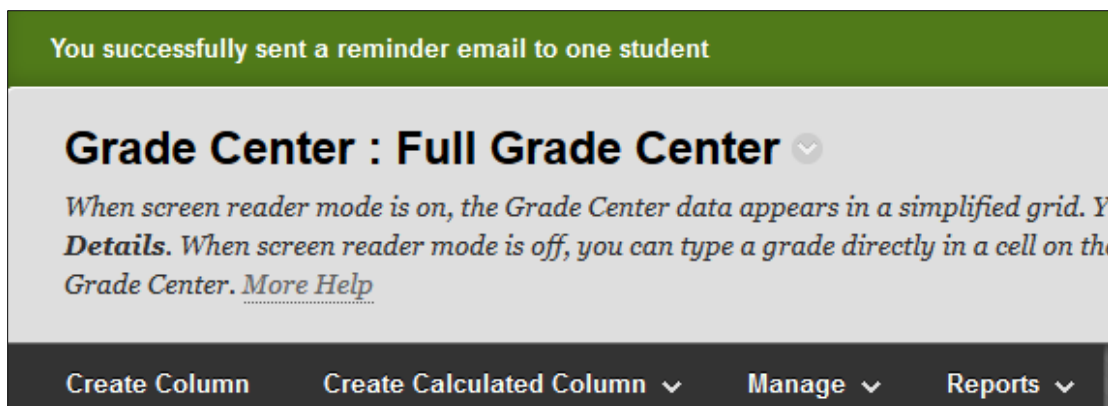
You can send email reminders from Grade Center columns to students and members of groups who have missing assignments, tests, or surveys. Students receive a system-generated email that lists the course, coursework, and the due date if you assigned one. You receive a success message at the top of the screen when the email is sent.

You can also send reminders for assignments with anonymous or delegated grading enabled. To protect anonymity, students' names and attempt statuses are not revealed.



The screenshot shows the Grade Center interface with a context menu open for the 'PLANET PAPER' column. The menu items are: Quick Column Information, Send Reminder (highlighted), View and Add Alignments, Grade Attempts, Grade with User Names Hidden, Assignment File Download, Assignment File Cleanup, View Grade History, and Edit Column Information. To the right, a confirmation dialog box is displayed with the text: 'qa-original-adv says: Are you sure you want to send a reminder email to 6 students who do not have a grade or submission?' and buttons for 'Cancel' and 'OK'.

A notification will appear at the top of the Full Grade Center for how many students were notified. You will not receive an email record of this notification (unless you are enrolled with your Preview User in the course as well and have not completed the assignment)



The screenshot shows a success notification at the top: 'You successfully sent a reminder email to one student'. Below this is the Grade Center header: 'Grade Center : Full Grade Center'. A note below the header reads: 'When screen reader mode is on, the Grade Center data appears in a simplified grid. You can type a grade directly in a cell on the Grade Center. [More Help](#)'. At the bottom, there are navigation buttons: 'Create Column', 'Create Calculated Column', 'Manage', and 'Reports'.

Students will receive an email with information on the course and assignment title to their student email account.

2014FA_HIST_1301: Reminder to complete coursework



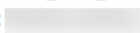
Today, 11:04 AM

 Action Items

You currently don't have a grade or submission for the following coursework:

Title: Unit 1 Assignment (Dropbox)

Course: 2014FA_HIST_1301

Course ID: 

Please log in to review the instructions for this coursework and check the calendar for all due dates.