SORTING COURSES BY TERM

1. On the My WTClass tab, select the Manage My Courses Module Settings button (wheel or gear).

2. Select the checkbox for Group by Term.

3. In the Group by Term area, select the options:
   a. Rearrange the order the terms will appear in your My Courses module.
   b. Select or Unselect all of the checkboxes for this term.
   c. Shows the term on the My Courses module
   d. Expand or Collapses the term by default in the My Courses module.