MAKING A TEST AVAILABLE TO STUDENTS (DEPLOYING A TEST)

HOW TO ADD A TEST TO A CONTENT AREA (DEPLOYING A TEST)

1. Navigate to the course area where you want to add a test or survey.
2. On the action bar, point to Assessments to access the drop-down list.
3. Select Test or Survey.
4. Select a test or survey from the Add Test or Add Survey list.
5. Click Submit. The Test Options page appears.

HOW TO MAKE A TEST OR SURVEY AVAILABLE

In order for students to be able to access a test, at least one change must be made: Make the link available = Yes.

1. Under the Test Availability section, click Yes to Make the Link Available to users.
   - If you select No, it will not appear to students. (By default, No is selected.)
   - You may make the link available, and then use the Display After and Display Until fields to limit the amount of time the link appears.

SETTING THE TEST OPTIONS

Please see the documentation on Editing Test Options for the remaining settings.