

MY GRADES

The **My Grades** page is only available to students. The **My Grades** page shows the status of gradable items, such as tests, assignments, journal and blog entries, and discussion posts.

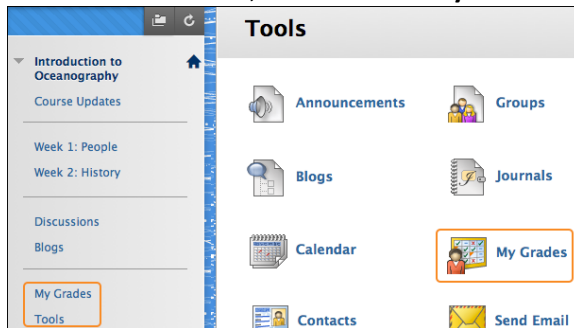
The **My Grades** page may include item names, details, due dates, student and instructor dates of activity, posted grades, points possible, links to rubrics used for grading, and instructor's comments about the items.

ACCESS MY GRADES

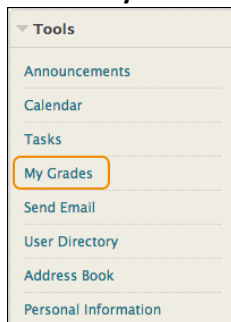
Only students may access the **My Grades** page. To see student grades visit the Grade Center.

Students have many options for accessing the My Grades page:

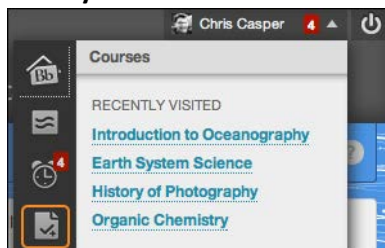
- On the course menu, click **Tools** or **My Grades** link.



- On the **My WTClass** tab, click **My Grades** on the **Tools** panel.



- In the page header, click the arrow next to your name to access the My Blackboard menu. Click the **My Grades** icon.



VIEW GRADE DETAILS

If you access **My Grades** from the **My Institution** tab or the My Blackboard menu, you see grades for all your courses. On the left side of the screen, you can sort by **All Courses** or **Last Graded**.

The screenshot shows the 'My Grades' interface. On the left, there's a sidebar with navigation icons. The main area is titled 'My Grades' and has two tabs: 'All Courses' and 'Last Graded'. Below the tabs, there's a summary of grades for three courses:

Current Grade (Total)	Course	Time
36.00	In Introduction to Oceanography	Just now
66.00	In English Composition	12 minutes ago
58.00	In Earth System Science - Sec 5	5 days ago

The right side shows a detailed view for 'Introduction to Oceanography' as of October 29, 2013, 3:11 PM. It has tabs for 'All', 'Graded', 'Upcoming', and 'Submitted'. Below the tabs is a table with columns for 'ITEM', 'FEEDBACK', 'LAST ACTIVITY', and 'Grade'. The 'Order by' dropdown is set to 'Course Order'. The table lists several items with their respective grades and statuses.

ITEM	FEEDBACK	LAST ACTIVITY	Grade
Total			36.00 /60
Week 1 Study Guide Qu... DUE: Oct 29, 2013	Did not fulfill assign...	Oct 29, 2013 GRADED	16.00 /30
Grease Ice, Sinking Wat...		Oct 21, 2013 SUBMITTED	-
Oceans in the News		Oct 19, 2013 SUBMITTED	-
Terminology Test DUE: Oct 13, 2013		Oct 13, 2013 GRADED	20.00 /30
Photo Instructions Assignment		UPCOMING	- /25

If you access **My Grades** inside a course, you see your grades for that course only.

This screenshot shows the 'My Grades' page inside a course, specifically for 'Introduction to Oceanography' as of October 29, 2013, 3:11 PM. It features the same 'All', 'Graded', 'Upcoming', and 'Submitted' tabs and 'Order by' dropdown as the previous screenshot. The table below shows the grades for items within this course.

ITEM	FEEDBACK	LAST ACTIVITY	Grade
Total			36.00 /60
Week 1 Study Guide Qu... DUE: Oct 29, 2013	Did not fulfill assign...	Oct 29, 2013 GRADED	16.00 /30
Grease Ice, Sinking Wat...		Oct 21, 2013 SUBMITTED	-
Oceans in the News		Oct 19, 2013 SUBMITTED	-
Terminology Test DUE: Oct 13, 2013		Oct 13, 2013 GRADED	20.00 /30
Photo Instructions Assignment		UPCOMING	- /25

The **Order by** drop-down list allows you to change the order by **Course Order**, **Last Activity**, or **Due Date**. By default items are ordered by course order.

Above the list of gradable items, you can narrow the list by selecting **All**, **Graded**, **Upcoming**, or **Submitted**. For example, **Graded** shows only items that have been graded by the instructor.






If your instructor included feedback during grading, it is included inline. You can also point to a title and click the arrow that appears to show the type of graded item, such as assignment or blog.

If your gradable item has not been graded, the **Grade** column contains a symbol indicating its status. After an item

is graded, the grade appears in the **Grade** column. To view more detail, click a graded item's title.

MY GRADE ITEM STATUS

The following table describes the symbols appearing on the My Grades page.

Symbol	Description
-	Item has not been completed. No information is available.
	Item is completed, but will not have a grade (for items such as surveys).
	Item has been submitted. This item is waiting to be reviewed by your instructor. -OR- Item has been submitted. Your instructor may review this item, but may not be provided a grade.
Grade	Item has been graded. Click the grade to view detailed feedback.
	Attempt is in progress. This item has not been submitted.
	Grade is exempted for this user. If you do not complete this assignment, it will not affect your grade.
	Error has occurred. Contact your instructor.