

ADDING PANOPTO VIDEOS FOR ANYONE WITH WTCLASS ACCESS

Panopto is used for sharing premium videos with students in your classes that you plan to use for more than one semester.

For faculty who want to allow access to videos for anyone who has a WTClass account, you will need to set up your Panopto folder with “Your Organization (unlisted)” access and then add the videos into WTClass within a textbox editor, using the plus sign (+). You can also link the videos in WTClass, using a web link.

DIRECTIONS

[Panopto Folder Setup](#)

[Embed Video in WTClass](#)

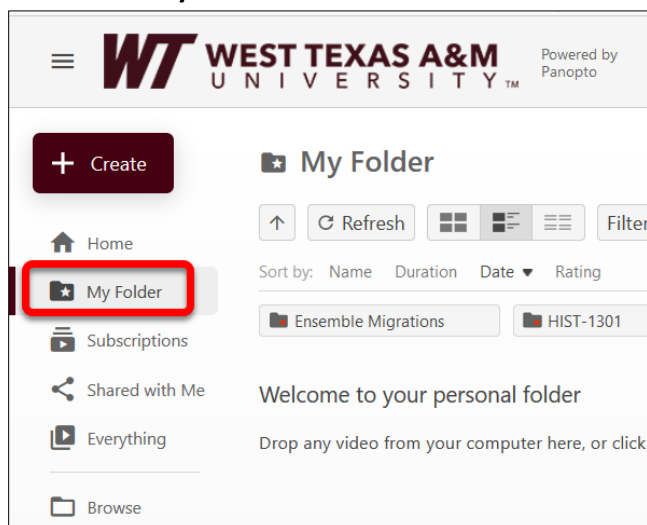
[Link Video in WTClass](#)

PANOPTO FOLDER SETUP

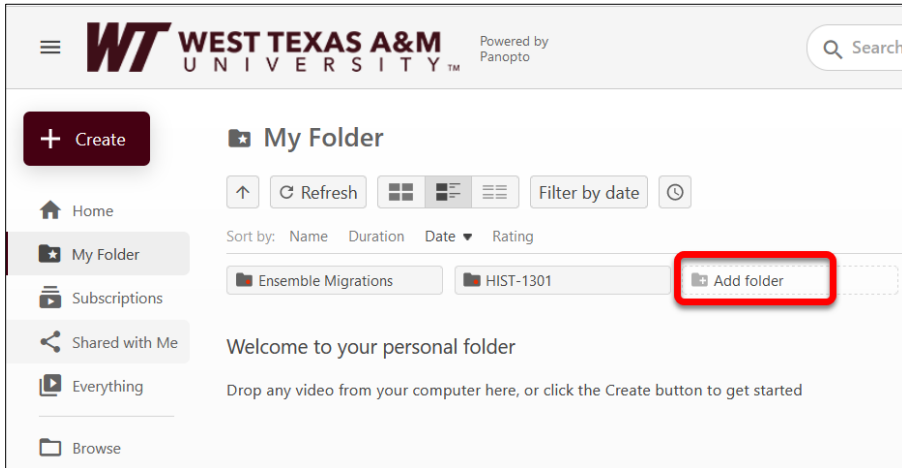
If you have not already, create a folder for your course (EX: HIST-1301 or POSC-2306) within Panopto and set the settings for “Your Organization (unlisted)” access.

Creating folders within Panopto helps to organize your videos by course or topic.

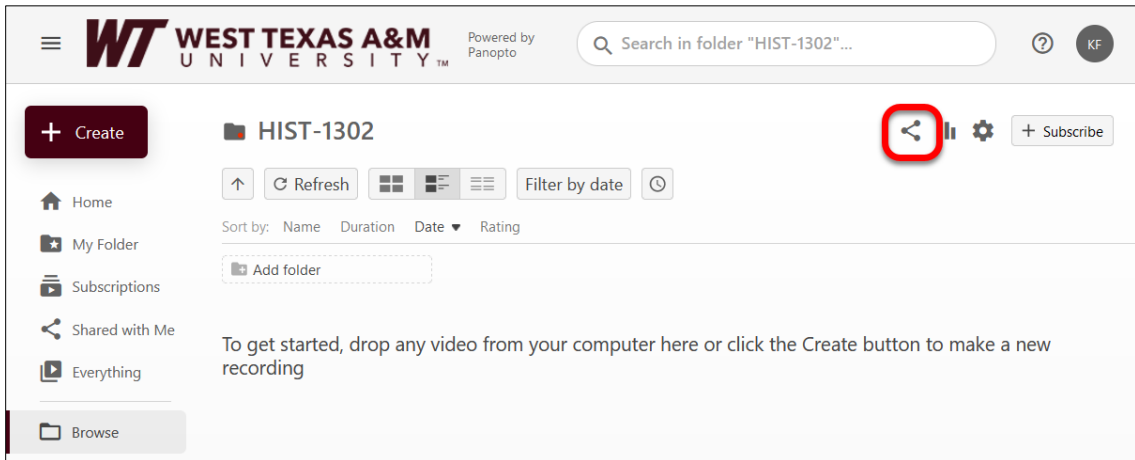
1. Access Panopto on the web: <https://wtamu.hosted.panopto.com>
2. Click on the **My Folder** area.



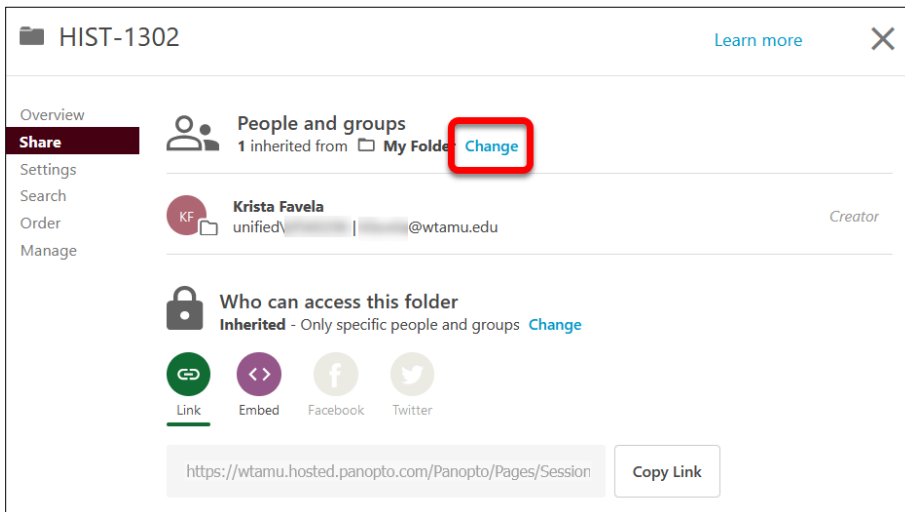
3. Click on the **Add folder** button.



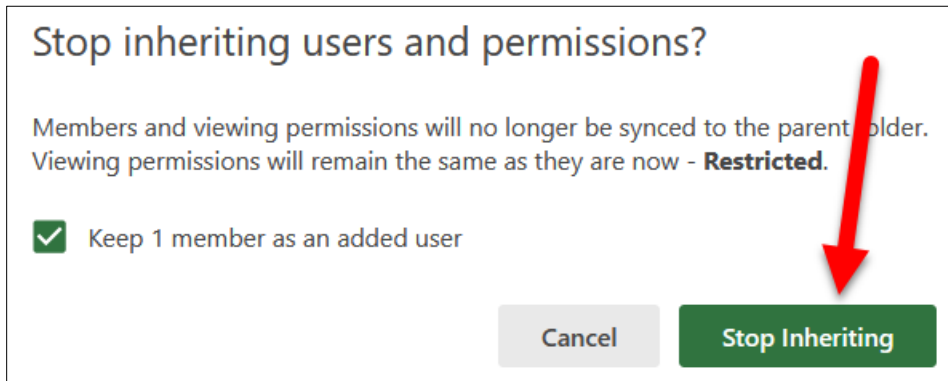
4. Enter the **title** of your folder and press **Enter**.
5. Click on your newly created **folder** to open the folder.
6. Click on the **Share** button at the top of the screen.



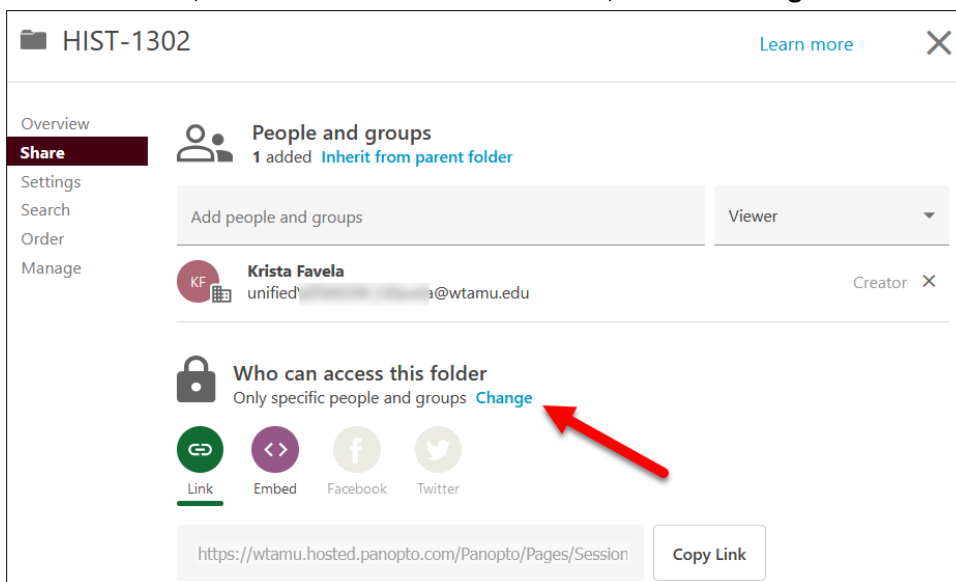
7. In the **Share** tab, under **People and groups**, click the **Change** link.



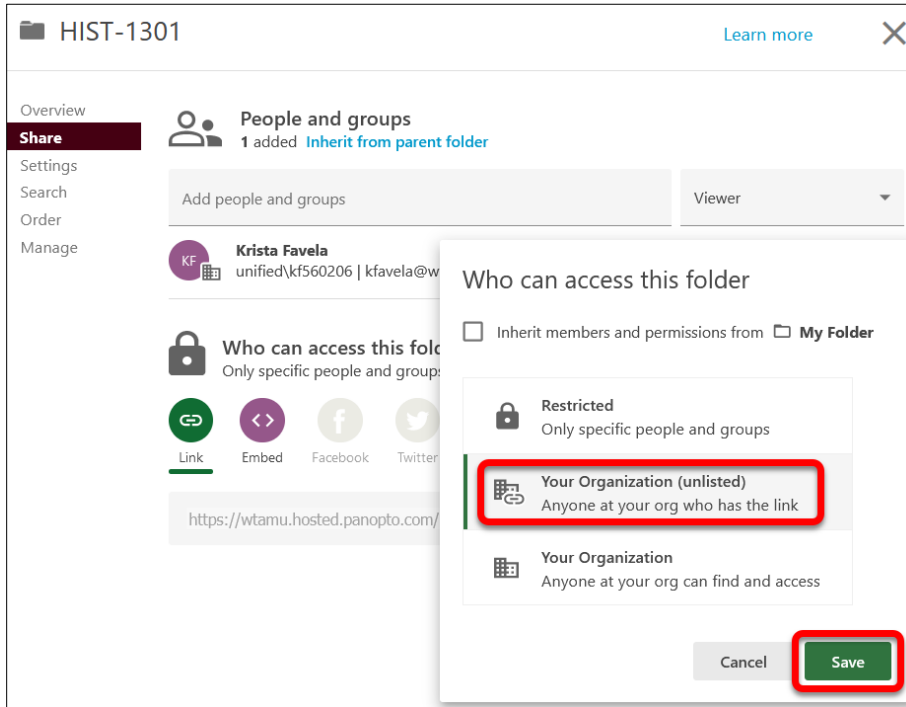
8. Select the **Stop Inheriting** button.



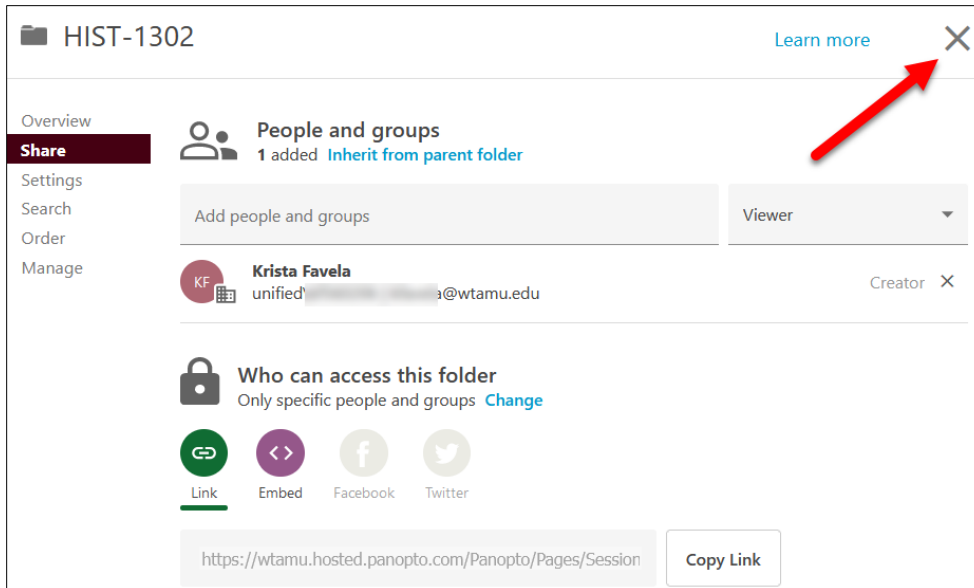
9. In the **Share** tab, under **Who can access this folder**, click the **Change** link.



10. Select the option for **Your Organization (unlisted)** and click the **Save** button.



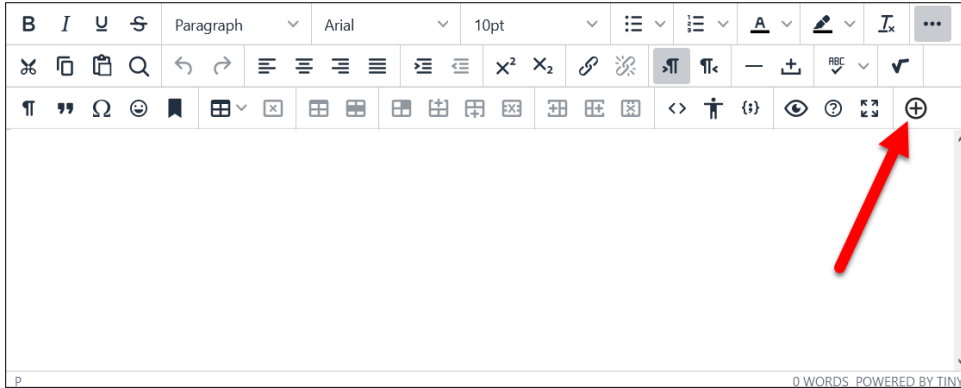
11. Click the X to leave this page.



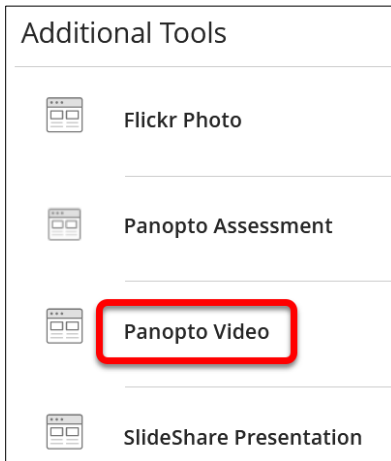
EMBED VIDEOS IN WTCLASS

Panopto videos can be embedded anywhere the textbox editor is visible in WTClass.

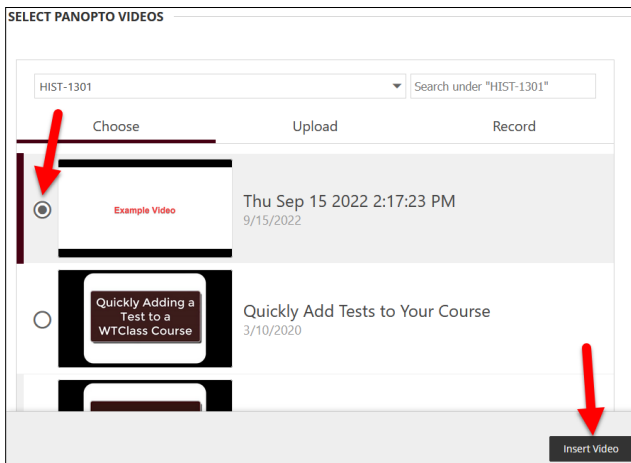
1. Go to WTClass and **access your course**.
2. Go to your content area. You can embed video in places like Items, Folders, Assignments, etc.
3. From there, locate and select the **plus sign (+)** on the toolbar.



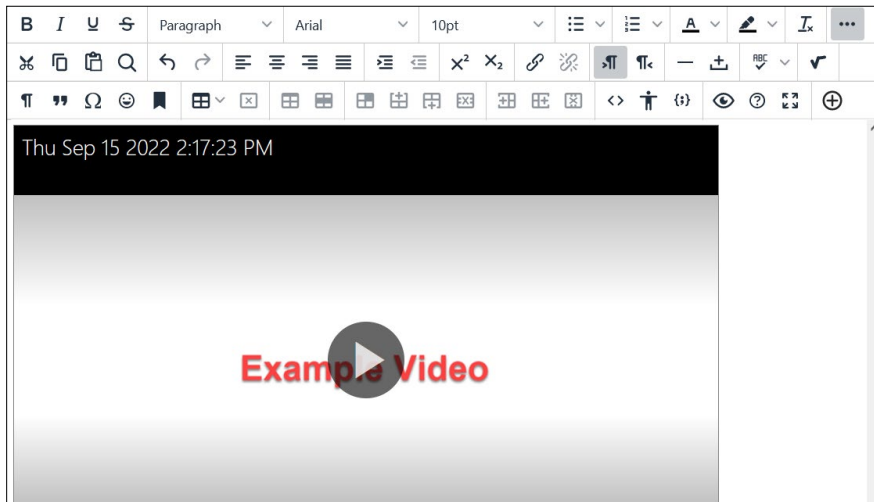
4. Under the **Additional Tools** area, select the **Panopto Video** option.



5. Locate your video, select the **box to the left of your desired video**, and click **Insert Video**.



- The video will appear within the textbox. Add a title for the Item, and click **Submit**.

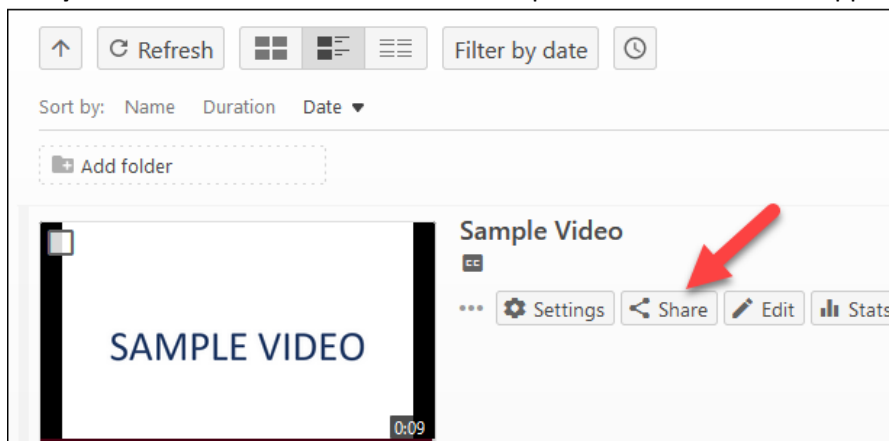


LINK VIDEO IN WTCLASS

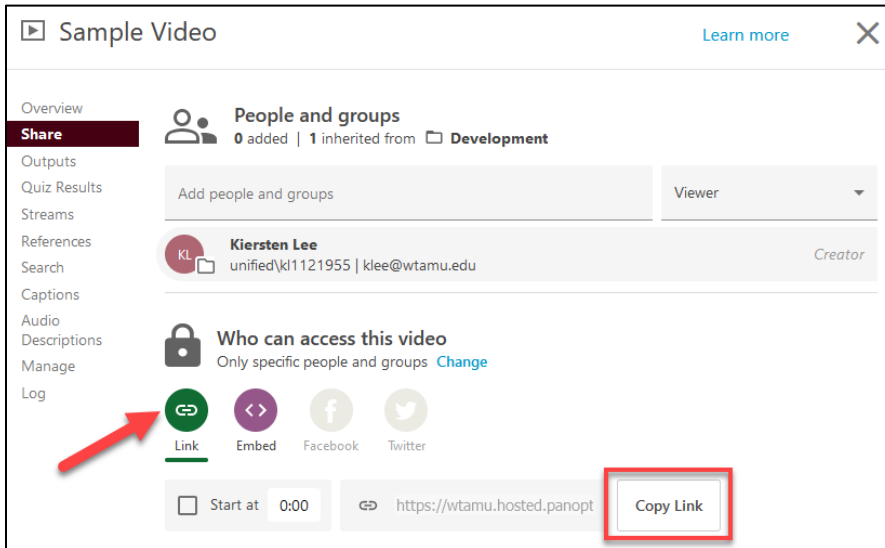
Panopto videos can be linked via the Web Link option in the Build Content part of WTClass or anywhere in WTClass that has a textbox editor.

GET THE VIDEO LINK FROM PANOPTO

- Access Panopto on the web: <https://wtamu.hosted.panopto.com>
- Locate the video that you want to share.
- Roll your mouse over the video** and more options for the video will appear. Choose **Share**.



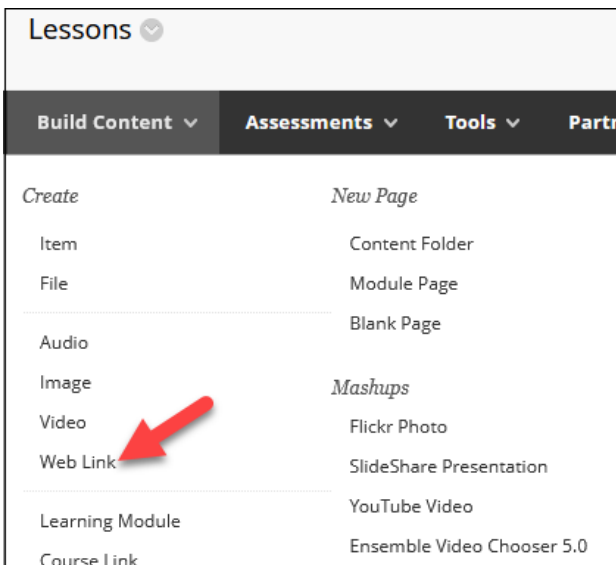
4. A new dialogue box will open. Choose the **Link** option and click **Copy Link**.



5. **Follow directions (below)** to either add the link via a Web Link (Option 1) or within a textbox editor (Option 2).

VIDEO LINK OPTION 1: ADDING VIDEO LINK VIA A WEB LINK

1. Go to your course in WTClass.
2. Navigate to the **Content** area of the course and choose **Build Content**.
3. Select **Web Link**.

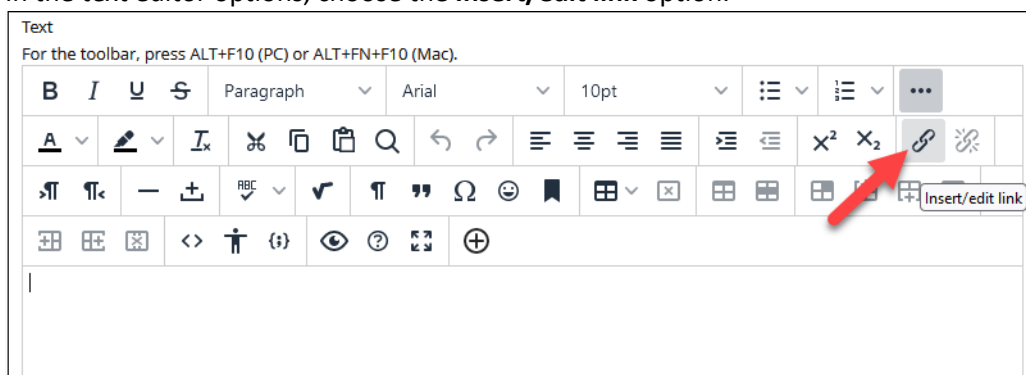


4. **Paste the link into the URL area and provide a name for the web link.**

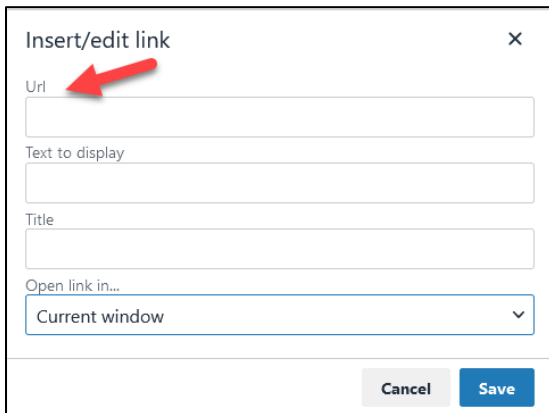
5. Provide any additional text in the text editor (if desired).
6. Click **Submit**.

VIDEO LINK OPTION 2: ADDING A VIDEO LINK VIA A TEXTBOX EDITOR

1. **Go to your course** in WTClass.
2. Note that you can add a link anywhere in the course that has a text editor.
3. Go to the content area of your course.
4. **Navigate to a text editor** (via an Item, in a Discussion Board, etc.).
5. In the text editor options, choose the **Insert/edit link** option.



6. **Paste the link into the URL space** and provide the text description you want for the link. You can also choose whether you want the link to open in the current window or in a new window.



The image shows a dialog box titled "Insert/edit link" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- Url:** A text input field with a red arrow pointing to it.
- Text to display:** A text input field.
- Title:** A text input field.
- Open link in...:** A dropdown menu with "Current window" selected.
- Buttons:** "Cancel" and "Save" buttons at the bottom right.

7. Click **Save**. The link is in the text box now.
8. Provide a name for the item in the **Name** box.
9. Add any other text you want in the text editor box, and click **Submit**.