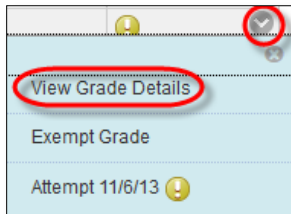


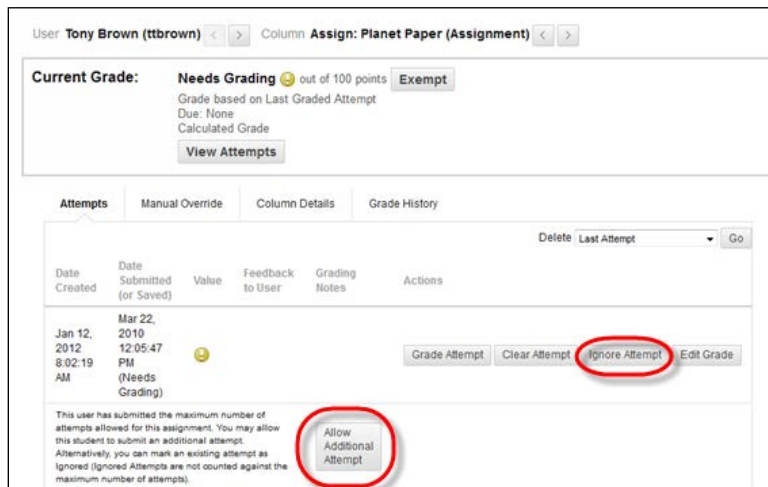
ALLOWING AN ADDITIONAL ATTEMPT FOR A STUDENT

Students may submit the wrong assignment and request that you allow them to resubmit.

1. On the **Control Panel**, expand the **Grade Center** section.
2. Select **Full Grade Center** to access the assignment columns.
3. Locate the cell for a student's assignment containing an exclamation mark.
4. Access the cell's contextual menu.
5. Select **View Grade Details**. The **Grade Details** page appears.



6. Click **Allow Additional Attempt** and confirm.



The **Allow Additional Attempt** function only appears if the student has already submitted the maximum number of attempts allowed for that assignment. You can continue to offer opportunities to resubmit attempts each time the student reaches that maximum number. You do not have to grade previous attempts to allow a student to submit again.

Alternatively, click **Ignore Attempt** to ignore the attempt's score in grade calculations and not count it against the maximum number of attempts.