

## MY WTCLASS

When you first log into WTClass, you come to the My WTClass tab. On this tab contains important information for WTClass and the courses in which you are teaching or enrolled in.

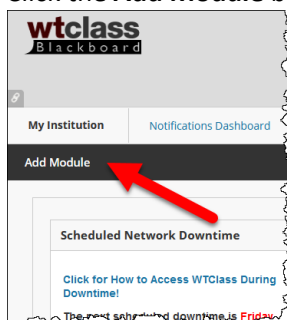
### MODULES ON THE MY WTCLASS PAGE:

- **Scheduled Network Downtime:** Provides information about upcoming Network Downtime for the University. During these times WTClass will be down. You may want to consider changing due dates for any assignments due on these dates.
- **Tools:** Provides quick access to frequently used tools.  
*Please note:* Check Your @Buffs Email is for accessing the *student* email ending with @buffs.wtamu.edu. To access faculty/staff email please go to <http://outlook.com>
- **My Announcements:** Provides a quick look at announcements posted in all of your classes, as well as system announcements.
- **My Courses:** Lists all courses you are currently listed on the roster. Courses in the module can be hidden by accessing the module settings in the upper right corner of the module.
- **My Community Groups:** Lists all Community Groups in which you are on the roster. (This module may be removed from your My WTClass tab.)
- **My Tasks:** Lists all tasks associated with Courses and/or Community Groups. (This module may be removed from your My WTClass tab.)

### ADDING ADDITIONAL MODULES

Additional modules may be added to your My WTClass tab.

**Step 1:** Click the **Add Module** button.



**Step 2:** Locate modules you would like to add by browsing the list, or by searching for a particular module.

**Step 3:** Click the **Add** button to add the module to the My WTClass tab.

