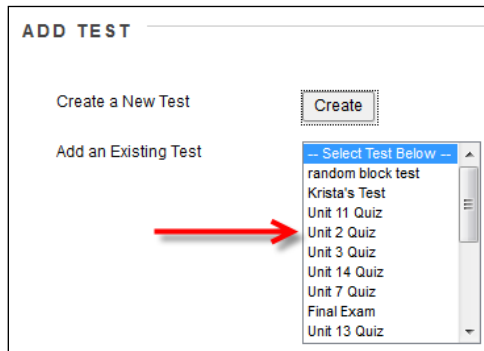
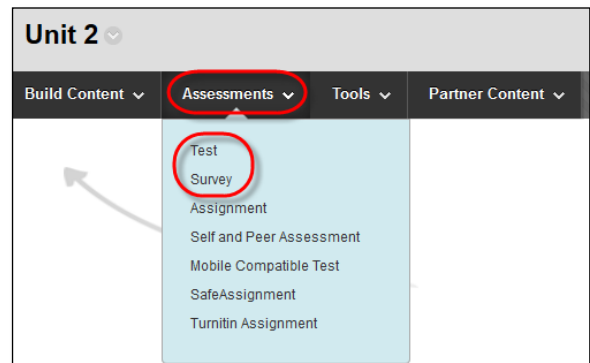


MAKING A TEST AVAILABLE TO STUDENTS (DEPLOYING A TEST)

HOW TO ADD A TEST TO A CONTENT AREA (DEPLOYING A TEST)

1. Navigate to the course area where you want to add a test or survey.
2. On the action bar, point to **Assessments** to access the drop-down list.
3. Select **Test** or **Survey**.
4. Select a test or survey from the **Add Test** or **Add Survey** list.

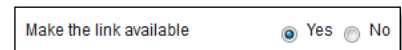


5. Click **Submit**. The **Test Options** page appears.

HOW TO MAKE A TEST OR SURVEY AVAILABLE

In order for students to be able to access a test, at least *one change must be made*: **Make the link available = Yes**.

1. Under the **Test Availability** section, click **Yes to Make the Link Available** to users.



- If you select **No**, it will not appear to students. (By default, **No** is selected.)
- You may make the link available, and then use the **Display After** and **Display Until** fields to limit the amount of time the link appears.

SETTING THE TEST OPTIONS

Please see the documentation on **Editing Test Options** for the remaining settings.