

## JOIN A ZOOM MEETING AS A HOST IN WTCLASS

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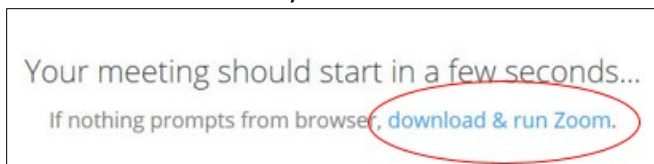
When it is time for the Zoom meeting, the instructor who scheduled the meeting is the Host. Only Hosts and Alternative Hosts can start meetings in WTClass. *Meeting participants will not be allowed to enter your meeting until a Host or Alternative Host joins.*

### WHAT DO I DO IF I GET DROPPED FROM THE MEETING?

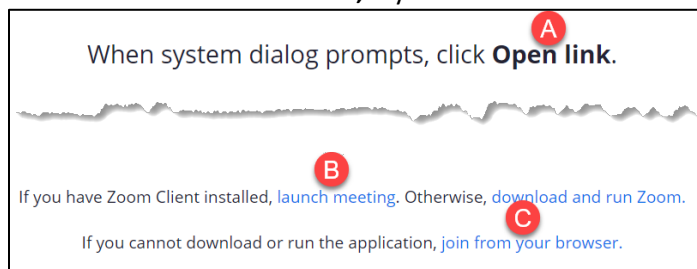
Re-boot your computer or device, access a different browser (Chrome or Firefox), and then log back into the Buff Portal and re-access the Zoom meeting using the Zoom link in the course menu. You may want to ask anyone in your home to stop streaming, gaming, and/or put all devices on airplane mode and stay off the Internet & WiFi until your meeting is over.

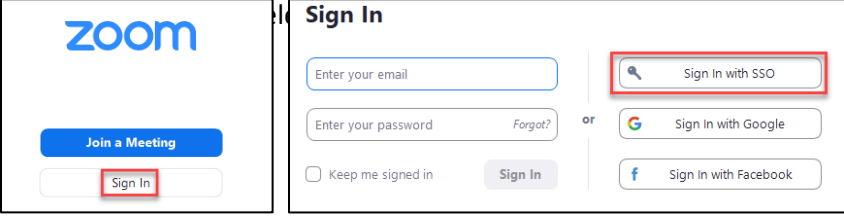
### JOIN THE MEETING

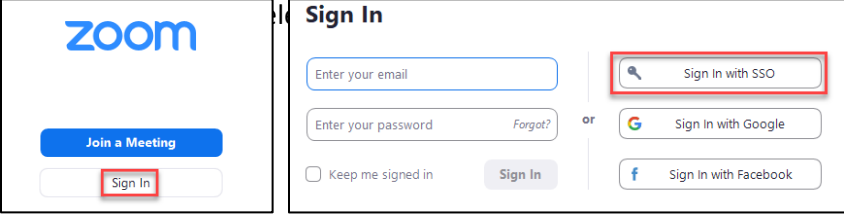
1. Log into WTClass and locate your course.
2. Click the Zoom Meeting link in your course menu, content area, or go to **Course Tools > Zoom**.
3. Next to the scheduled meeting you want to begin, click **Start** to launch Zoom.
  - **If you have not downloaded Zoom**, you will be prompted to download and install the Zoom Installer. This may take several minutes to download and run.



- **If you have Zoom downloaded**, you can select any of the following:
  - A. **Open Link**, you will be prompted by the system dialog box
  - B. **Launch Meeting**, to launch the Zoom app on your computer or device
  - C. **Join From Your Browser**, if you cannot download and install Zoom



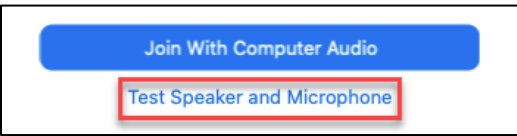
4.  recognized as the Host.



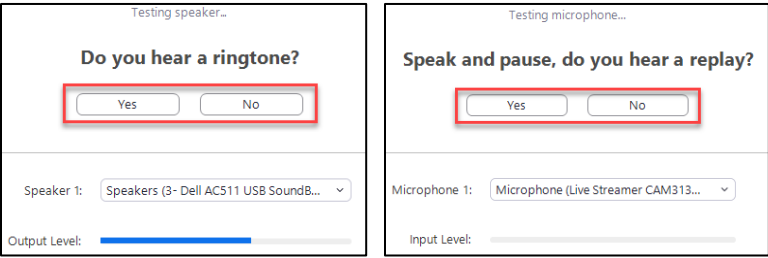
5. Enter **wtamu** under company domain and click **Continue** to log in using your WT Single Sign On credentials.



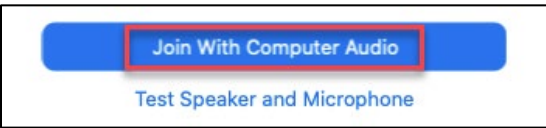
6. Once download and login process is complete, you will be taken to the meeting in Zoom.  
7. Select **Test speaker and microphone** to ensure that you can hear others and they can hear you.



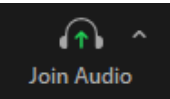
8. Answer the questions to find your speaker and microphone sources.



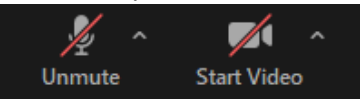
9. Click **Close** when the test is complete and then click the **Join With Computer Audio**.



**NOTE:** If you do not see the screen above, locate the **Join Audio** option at the bottom of your screen to hear and connect your mic to the meeting.



10. When ready, click **Unmute** to begin speaking and/or click **Start Video** to appear on camera.



Additional Information:

[Start a Test Zoom Meeting](#)

[Testing Your Video](#)

[Testing Computer or Device Audio](#)

[Host Controls in a Meeting](#)